

Community Lakes Association Constitution

This public benefit corporation is organized exclusively for charitable and educational purposes within the meaning of Section 501(C)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

Article I Name

The name of this organization shall be the Community Lakes Association.

Article II Purpose

To protect and preserve the natural environment and wildlife in and around our lakes
To fight the introduction or spread of invasive species, such as variable milfoil
To support activities that assure maintenance of high standards of water quality, including regular testing of lakes and monitoring for environmental hazards, such as erosion, invasive plants and water animals
To educate ourselves and others on issues and practices that help preserve our lakes
To represent and serve the members of the lakes within the Greenwood and Woodstock area. The member lakes include Lake Christopher, North Pond, South Pond, Twitchell Pond, Round Pond, Concord Pond, Indian Pond, Shagg Pond, Hicks Pond, Mud Pond, and Oversett Pond.

Article III Membership

Section I

Members shall include all persons interested in achieving the above purposes and pay dues.

Section II

Dues: Members shall contribute to the financial support of the Association with annual dues on a per household basis; additional contributions for specific projects or the general fund may also be solicited and/or donated.

Article IV Board and Their Duties

Section I

The Board of this Association shall consist of a President, Vice-President, Secretary, Treasurer and Committee Chairmen who will head the following committees: Communications, Membership, Education, and Water Quality. Other committees may be added as needed. Additional members may serve on committees as needed. These may include past Board members, consultants, or volunteers with a specific area of interest or expertise.

Section II

The President shall act as presiding officer at regular and special meetings; shall, with the advice of the Board direct the activities of the organization in accordance with the provisions of the Constitution and By-Laws; call meetings when there is need for such sessions, or when a request for such meeting is requested by a majority of the Board. The President shall serve as chairman of the Board.

Section III

The Vice-President shall serve as presiding officer if the President is unable to perform his/her duties. In case of the resignation of the President, the Vice-President shall succeed to the office of President and shall serve until the next regular election of Board. A successor to the Vice-President shall be appointed by the Board.

In the event that the Vice-President is not willing or able to fill the office of the President, the Board elected for that year shall be given authority to appoint a replacement president for the remainder of the unexpired term.

Section IV

The Secretary shall take minutes of meetings, carry on correspondence, and perform duties associated with the office. Minutes shall be circulated to the Board within 5 days after each meeting.

Section V

The Treasurer shall receive and disburse all monies of the Association, keep an accurate account of all receipts and disbursements, and report at meetings of the Association and the meetings as directed by the President. The President shall appoint a committee to audit the report of the treasurer annually or when he/she deems it advisable. The fiscal year of this Association shall begin January 1 and shall close on December 31.

Article V Board and Committees

Section I

The Board shall include the Board of the Association and the retired president for two years after the completion of his/her term.

Section II

The Board of the Association shall act in an advisory capacity for the President, and for the Association as a whole. Such board shall have authority to take action upon important matters which cannot be deferred for action until the Annual Meeting. The Board shall hold a regular meeting of the Association to determine policies and programs to be presented at the Annual Meeting for action, but the approval of the Board shall not be necessary for the presentation of any matter at such annual meetings.

Section III

The Board shall bring a slate of candidates to present to the Association at the Annual Meeting. Such slate shall not preclude nominations from the floor from the general membership.

Section IV

In the event that any officer is unable to fulfill their term for any reason, the remaining board members may nominate and elect an interim temporary replacement until the next annual election.

Community Lakes Association By-Laws

Article I Meetings

Section I

The Annual Meeting of the Community Lakes Association (CLA) shall alternate between the second Saturday of July and the first Saturday in August. The date of the meeting may be changed with notification to all members via newspaper postings, the CLA website and Facebook.

Section II

Items that require input shall be posted for no less than 30 days, via the Spring newsletter and the website, and the CLA members shall vote on the outcome of these issues at the Annual Meeting.

Section III

The President shall have the authority to call other meetings when he/she deems such action necessary, or post items for consideration at a live meeting and/or vote on the website.

Section IV

The Annual Meeting shall take place at a location within the towns of Greenwood or Woodstock.

Article II Elections

Section I

Elections of Board shall be by show of hands or paper ballot at the Annual Meeting. Nominations will be taken from the floor or in writing before the meeting.

Section II

The terms for all officers shall be two years. There is not a limit on the number of terms that may be served, either in succession, or in total. In the event that any officer is unable to fulfill their term for any reason, the remaining board members may nominate and elect an interim temporary replacement effective until the next Annual Meeting.

Article III Board Meetings

Section I

A quorum of the Association shall consist of 75% of the Board and officers.

Section II

Board meetings may take place at a location of choice and/or via internet connection.

Section III

Committee votes may be taken via show of hands, paper ballot, or internet vote. Voting members have the right not to vote. All non-votes shall be counted as “nay” votes.

Article V Accountability

Section I

All incoming correspondence shall be received by the Membership Officer and recorded. Checks and donations will be passed to the Treasurer for deposit. The Treasurer will provide a report at every Annual and Board meeting of the balance, and all deposits and expenditures since the previous meeting.

Section II

All payments must have an invoice or receipt for approval and the record. Disbursements over \$250 must be approved by the board.

Article VI General Information

Section I

All records kept by this Association must be available to the public. The records of all business shall be posted on a secure internet cloud or equivalent. The personal or financial information of the members will be kept from the public.

Article IV Amendments to and Revisions of the Constitution and By-Laws

Section I

Amendments to the Constitution and By-Laws of the Association may be made by the Board and Officers as deemed necessary. These changes must be posted website for at least 30 days.

Section II

Members may vote on the amendments to the Constitution by paper ballot or show of hands, providing that the Amendment(s) has/have been posted for a minimum of 30 days.

Section III

Proposed Amendments shall be posted on the CLA website for a minimum of 30 days at www.communitylakesassociation.org following the announcement in the most recent newsletter. Amendments may be adopted by a majority vote.

Governed by *Robert's Rules of Order*
Amended: June 14, 2018